



SIR C R REDDY COLLEGE FOR WOMEN (Estd : 1987)

Affiliated to ADIKAVI NANNAYA UNIVERSITY, Rajamahendravaram

Vatluru, Eluru - 534007

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Minutes of Meeting
of
INTERNAL QUALITY ASSURANCE CELL
(IQAC)

2021-2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

Vatluru(Post), Pedapadu Mandal, (A.P)

MEETING-1

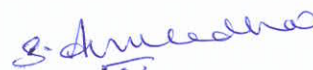
NOTICE

Date : 2nd Aug 2021

This is to inform the members of IQAC, that there will be an IQAC meeting on 6th Aug 2021 at 2.30pm in the IQAC/NAAC hall. We look forward to your presence and suggestions for our quality assurance and improvement measures.

Agenda:

1. To discuss ongoing quality assurance measures and strategies implemented by different departments or faculties.
2. Review and discuss the allocation of resources, budget planning, and utilization for quality enhancement.
3. To discuss and analyze the academic performance of students across departments and programs.
4. Resumption of regular classes in accordance with university instructions following the lockdown period.
5. Any other matters



Signature of IQAC coordinator

MEETING-1

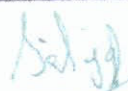
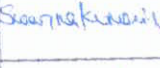
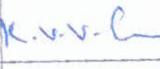
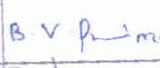
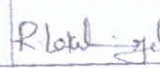
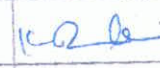
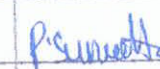
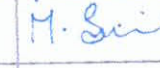
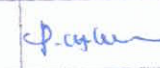
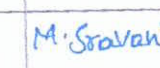
6th Aug 2021

The IQAC meeting was convened at IQAC/NAAC hall on 6th Aug 2021 at 2.30pm under the chairmanship of the principal Smt. P.Sailaja.

Agenda:

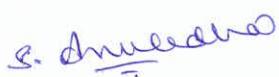
1. To discuss ongoing quality assurance measures and strategies implemented by different departments or faculties.
2. Review and discuss the allocation of resources, budget planning, and utilization for quality enhancement.
3. To discuss and analyze the academic performance of students across departments and programs.
4. Resumption of regular classes in accordance with university instructions following the lockdown period.
5. Any other matters

Members of IQAC attended for the meeting 2021-22

S.No	Name and Designation	Member type	Category	Signature
1	Smt. P.Sailaja Principal, Sir C.R.Reddy College for Women	Chairman of IQAC	Head of the Institution	
2	Smt. S Anuradha Vice Principal, Academic Coordinator	Coordinator, IQAC	Senior administrator	
3	Smt. G Sarala Vice Principal, Administrative Coordinator	Member	Senior administrator	
4	Mrs. B. Tulasi Koteswari Bai, Controller of Examinations	Member	Senior administrator	
5	Mrs. V.Swarna Kumari HOD Dept. of English	Member	Teacher representative	
6	Mr. K.V.V.Srinivas HOD Dept. of Computer Science	Member	Teacher representative	
7	Dr. B. Valli Poornima HOD P.G. Dept. of Chemistry	Member	Teacher representative	
8	Dr. Ch.Swapna Co-Ordinator, Research & Development	Member	Teacher representative	
9	Mrs. M.Durga HOD Dept. of Commerce	Member	Teacher representative	
10	Mrs. K.Sirisha HOD Dept. of Physics	Member	Teacher representative	
11	Mrs. S.S.L.Sabari Kumari HOD Dept. of Mathematics	Member	Teacher representative	
12	Mrs. R.L.Syamala HOD Dept. of Statistics	Member	Teacher representative	
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15	Mrs. M.Sirisha Librarian	Member	Incharge of library	
16	Sri P. Sri Rangam Correspondent	Member	Management representative	
17	Mrs. P.Ch.Kumari Office Superintendent	Member	Senior administrative officer	
18	Sri A. V. Subrahmanyam Employer & Industrialist	Member	Nominee from Industrialists	
19	Mrs. K.Vijaya Lakshmi Member of Alumni	Member	Nominee from Alumni	
20	Ms. M. Sravani, III B.Sc (MSCs)	Member	Nominee from student	

Resolutions:

1. The IQAC has resolved to convene regular discussions with departments and faculties to review ongoing quality assurance measures. Each department has to present their implemented strategies for quality enhancement, fostering a collaborative approach towards institutional improvement.
2. It has been resolved to conduct a comprehensive review and discussion on resource allocation, budget planning, and utilization to support quality enhancement initiatives
3. The IQAC has resolved to undertake an in-depth analysis of academic performance across departments and programs. Decided to assessing student performance data to identify areas of excellence and opportunities for improvement, facilitating targeted interventions for enhanced academic outcomes.
4. The IQAC affirms the decision to resume regular classes following the post-lockdown period in strict accordance with the guidelines provided by the university. The decision has been made to ensure strict adherence to safety measures by both students and staff.
5. It has been resolved to register INFLIBNET in order to access N-List programs.


Signature of IQAC coordinator


Signature of the Principal
Principal
Sir C.R.Reddy College for Women
ELURU

INTERNAL QUALITY ASSURANCE CELL (IQAC)

SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

Vatluru(Post), Pedapadu Mandal, (A.P)

MEETING-2

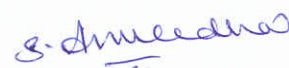
NOTICE

Date : 27th Sep 2021

This is to inform the members of IQAC, that there will be an IQAC meeting on 1st Oct 2021 at 2.30pm in the IQAC/NAAC hall. We look forward to your presence and suggestions for our quality assurance and improvement measures.

Agenda:

1. To initiate the establishment of a Rotary Club at Sir C R Reddy College for Women
2. To conduct an Induction Program and Campus Plantation within the college premises
3. To organize an Awareness Program on Breast Cancer during the Cancer Awareness Week
4. To conduct an Awareness Program on Civil Rights on United Nations Day
5. To celebrate End Polio Day by organizing a rally
6. To facilitate a Meditation Program in collaboration with the Pyramid Spiritual Society
7. To arrange a Program on "Space Research" by a Retired ISRO Scientist
8. To create awareness on Constitutional Rights on Constitution Amendment Day
9. To plan and discuss Faculty Development Programs for continuous enhancement in teaching methodologies
10. To discuss and assess the effectiveness of assessment practices and propose necessary improvements



Signature of IQAC coordinator

MEETING-2

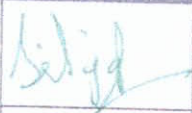
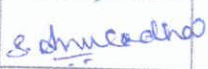
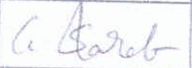
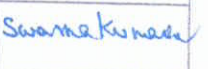
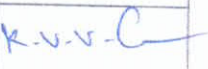
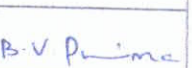
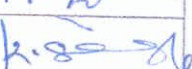
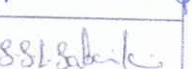
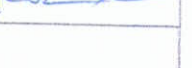
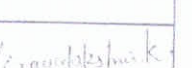
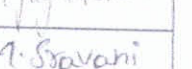
1st Oct 2021

The IQAC meeting was convened at IQAC/NAAC hall on 1st Oct 2021 at 2:30pm under the chairmanship of the principal Smt. P.Sailaja.

Agenda:

1. To initiate the establishment of a Rotary Club at Sir C R Reddy College for Women
2. To conduct an Induction Program and Campus Plantation within the college premises
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9. To plan and discuss Faculty Development Programs for continuous enhancement in teaching methodologies
10. To discuss and assess the effectiveness of assessment practices and propose necessary improvements

Members of IQAC attended for the meeting 2021-22

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19	Mrs. K.Vijaya Lakshmi Member of Alumni	Member	Nominee from Alumni	
20	Ms. M. Sravani, III B.Sc (MSCs)	Member	Nominee from student	

Resolutions:

1. The IQAC has resolved to initiate the establishment of a Rotary Club at Sir C R Reddy College for Women, fostering community engagement and social responsibility.
2. It has been resolved to conduct an induction program along with a plantation drive within the campus premises to promote environmental awareness and student engagement.
3. The IQAC has resolved to organize an awareness program on breast cancer during the Cancer Awareness Week, aiming to educate and promote health awareness among students and staff.
4. It has been resolved to conduct an awareness program on civil rights in commemoration of the United Nations Day, fostering awareness and understanding of civil liberties.
5. The IQAC has resolved to celebrate End Polio Day by organizing a rally to raise awareness and support for eradicating polio.
6. It has been resolved to conduct a meditation program in collaboration with the Pyramid Spiritual Society, promoting mental well-being among students and faculty.
7. The IQAC has resolved to organize a program on "Space Research" featuring a retired ISRO scientist, enriching students' knowledge in the field of space science.
8. It has been resolved to create awareness on constitutional rights in observance of Constitution Amendment Day, emphasizing the significance of constitutional knowledge among students.
9. The IQAC has resolved to plan and discuss faculty development programs or initiatives, ensuring continuous improvement in teaching methodologies and faculty skill enhancement.
10. It has been resolved to discuss and assess the effectiveness of assessment practices, aiming to propose improvements wherever necessary to ensure fair and effective evaluations.

Signature of IQAC coordinator

Signature of the Principal

Principal
Sir C.R.Reddy College for Women
ELURU

INTERNAL QUALITY ASSURANCE CELL (IQAC)

SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

Vatluru(Post), Pedapadu Mandal, (A.P)

MEETING-3

NOTICE

Date : 26th Nov 2021

This is to inform the members of IQAC, that there will be an IQAC meeting on 2nd Dec 2021 at 1.30pm in the IQAC/NAAC hall. We look forward to your presence and suggestions for our quality assurance and improvement measures

1. To Enhance library resources by upgrading facilities.
2. To Integrate advanced technology to enrich the learning experience.
3. To Enhance and expand student support services.
4. To Conduct an awareness programme on the eve of "National Power Saving Week"
5. To Aapply for ISO Certification.
6. To Analyze student performance data and discuss strategies for improvement.

Signature of IQAC coordinator

MEETING-3

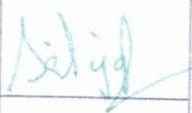
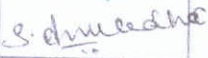
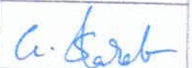
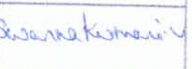
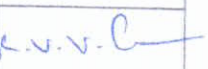
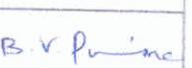
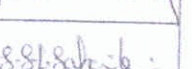
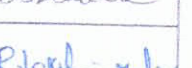
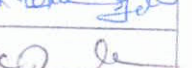
2nd Dec 2021

The IQAC meeting was convened at IQAC/NAAC hall on 2nd Dec 2021 at 1.30pm under the chairmanship of the principal Smt. P.Sailaja.

Agenda:

1. To Enhance library resources by upgrading facilities.
2. To Integrate advanced technology to enrich the learning experience.
3. To enhance and expand student support services
4. To conduct an awareness programme on the eve of "National Power Saving Week"
5. To apply for ISO Certification
6. To analyze student performance data and discuss strategies for improvement.

Members of IQAC attended for the meeting 2021-22

S.No	Name and Designation	Member type	Category	Signature
1	Smt. P.Sailaja Principal, Sir C.R.Reddy College for Women	Chairman of IQAC	Head of the Institution	
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20	Ms. M. Sravani, III B.Sc (MSCs)	Member	Nominee from student	

Resolutions:

1. It has been decided to Upgrading library facilities like subscribing to academic journals, and providing access to digital resources through like INFLEBNET to broaden academic material availability.
2. It has been discussed and resolved to allocating resources to incorporate advanced technology in classrooms, such as interactive smartboards or educational software, to enhance the learning experience.
3. It has been discussed and resolved to enhance counseling services, mentorship programs, and offering career guidance to support students' holistic development.
4. It is resolved to conduct an awareness programme on the eve of "National Power saving Week"
5. This resolution outlines the decision to pursue ISO certification, establishes a committee for its oversight, and emphasizes the need for compliance and continuous evaluation to achieve the certification successfully.
6. The IQAC has committed to meticulously reviewing student performance data and engaging in discussions to devise strategies aimed at enhancing academic performance. It has been decided to conduct remedial classes for students needing additional support and knowledge enrichment programs for advanced learners.


Signature of IQAC coordinator


Signature of the Principal
Principal
St. C.R. Reddy College for Women
ELURU

INTERNAL QUALITY ASSURANCE CELL (IQAC)

SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

Vatluru(Post), Pedapadu Mandal, (A.P)

MEETING-4

NOTICE

Date : 30th Dec 2021

This is to inform the members of IQAC, that there will be an IQAC meeting on 5th Jan 2022 at 1.30pm in the IQAC/NAAC hall. We look forward to your presence and suggestions for our quality assurance and improvement measures

Agenda:

1. To organize a fish market visit for an awareness program conducted by life science students.
2. To visit "Elisha Memorial Home for the Blind" and offer donations of clothes, groceries, and financial support.
3. TO Review strategies to enhance student retention rates and reduce dropout rates.
4. To conduct departmental activities commemorating National Science Day.



Signature of IQAC coordinator

MEETING-4

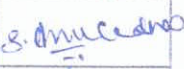
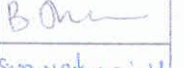
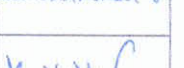
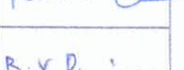
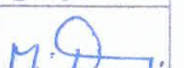
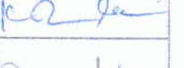
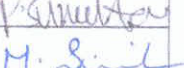
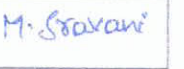
5th Jan 2022

The IQAC meeting was convened at IQAC/NAAC hall on 5th Jan 2022 at 1.30pm under the chairmanship of the principal Smt. P.Sailaja.

Agenda:

1. To organize a fish market visit for an awareness program conducted by life science students.
2. To visit "Elisha Memorial Home for the Blind" and offer donations of clothes, groceries, and financial support.
3. To Review strategies to enhance student retention rates and reduce dropout rates.
4. To conduct departmental activities commemorating National Science Day.

Members of IQAC attended for the meeting 2021-22

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12	Mrs. R.L.Syamala HOD Dept. of Statistics	Member	Teacher representative	
13	Smt. K. Jhansi Lakshmi Lecturer, Dept of Computer Science	Member	Teacher representative	
14	Mrs. P. Suneethamma Physical Education	Member	Teacher representative	
15	Mrs. M.Sirisha Librarian	Member	Incharge of library	
16	Sri P. Sri Rangam Correspondent	Member	Management representative	
17	Mrs. P.Ch.Kumari Office Superintendent	Member	Senior administrative officer	
18	Sri A. V. Subrahmanyam Employer & Industrialist	Member	Nominee from Industrialists	
19	Mrs. K.Vijaya Lakshmi Member of Alumni	Member	Nominee from Alumni	
20	Ms. M. Sravani, III B.Sc (MSCs)	Member	Nominee from student	

Resolutions:

1. It is resolved to take students to fish market as a part of an awareness programme
2. Resolved to visit "Elisha memorial home for the blind" to offer clothes, provisions and financial support.
3. The IQAC has decided to devise and implement enhanced strategies focused on student retention, aiming to reduce dropout rates and ensure sustained academic progression.
4. The IQAC acknowledges and supports the initiative to conduct departmental activities commemorating National Science Day. Each department is encouraged to plan and execute engaging programs, workshops, or seminars focusing on scientific awareness and innovation within their respective disciplines.

Signature of IQAC coordinator

Signature of the Principal

Principal
Sri C.R.Reddy College for Women
ELURU

INTERNAL QUALITY ASSURANCE CELL (IQAC)

SIR C R REDDY COLLEGE FOR WOMEN

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

Vatluru(Post), Pedapadu Mandal, (A.P)

MEETING-5

NOTICE

Date : 2nd March 2022

This is to inform the members of IQAC, that there will be an IQAC meeting on 9th March 2022 at 1.30pm in the IQAC/NAAC hall. We look forward to your presence and suggestions for our quality assurance and improvement measures

Agenda:

1. To coordinate staff and student participation for the Platinum Jubilee at Sir C R R (A) College
2. To organize a guest lecture by the English Department on "National Grammar Day"
3. To facilitate a session by a gynecologist in honor of "International Women's Day"
4. To arrange a flash mob performance by students for International Women's Day
5. To participate in a 3k run at the police parade ground
6. To host a blood donation camp in collaboration with the Rotary Club and Red Cross Society.
7. To conduct written tests and interviews for the recruitment of vacancies for teaching staff.
8. To Review and assess the attainment of Course Outcomes across various courses departments.
9. Evaluate the attainment of Program Outcomes across different programs offered by the institution.



Signature of IQAC coordinator

MEETING-5

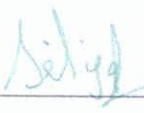
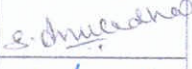
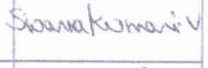
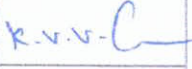
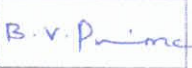
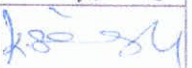
9th March 2022

The IQAC meeting was convened at IQAC/NAAC hall on **9th March 2022** at 1.30pm under the chairmanship of the principal Smt. P.Sailaja.

Agenda:

1. To coordinate staff and student participation for the Platinum Jubilee at Sir C R R (A) College
2. To organize a guest lecture by the English Department on "National Grammar Day"
3. To facilitate a session by a gynecologist in honor of "International Women's Day"
4. To arrange a flash mob performance by students for International Women's Day
5. To participate in a 3k run at the police parade ground
6. To host a blood donation camp in collaboration with the Rotary Club and Red Cross Society.
7. To conduct written tests and interviews for the recruitment of vacancies for teaching staff.
8. To Review and assess the attainment of Course Outcomes across various courses departments.
9. Evaluate the attainment of Program Outcomes across different programs offered by the institution.

Members of IQAC attended for the meeting 2021-22

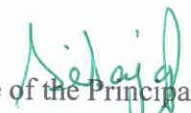
S.No	Name and Designation	Member type	Category	Signature
1	Smt. P.Sailaja Principal, Sir C.R.Reddy College for Women	Chairman of IQAC	Head of the Institution	
2	Smt. S Anuradha Vice Principal, Academic Coordinator	Coordinator, IQAC	Senior administrator	
3	Smt. G Sarala Vice Principal, Administrative Coordinator	Member	Senior administrator	
4	Mrs. B. Tulasi Koteswari Bai, Controllor of Examinations	Member	Senior administrator	
5	Mrs. V.Swarna Kumari HOD Dept. of English	Member	Teacher representative	
6	Mr. K.V.V.Srinivas HOD Dept. of Computer Science	Member	Teacher representative	
7	Dr. B. Valli Poornima HOD P.G, Dept. of Chemistry	Member	Teacher representative	
8	Dr. Ch.Swapna Co-Ordinator, Research & Development	Member	Teacher representative	
9	Mrs. M.Durga HOD Dept. of Commerce	Member	Teacher representative	
10	Mrs. K.Sirisha HOD Dept. of Physics	Member	Teacher representative	
11	Mrs. S.S.L.Sabari Kumari HOD Dept. of Mathematics	Member	Teacher representative	
12	Mrs. R.L.Syamala HOD Dept. of Statistics	Member	Teacher representative	
13	Smt. K. Jhansi Lakshmi Lecturer, Dept of Computer Science	Member	Teacher representative	
14	Mrs. P. Suneethamma Physical Education	Member	Teacher representative	
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19	Mrs. K.Vijaya Lakshmi Member of Alumni	Member	Nominee from Alumni	
20	Ms. M. Sravani, III B.Sc (MSCs)	Member	Nominee from student	

Resolutions:

1. The IQAC acknowledges the need for active involvement of staff and students in the Platinum Jubilee at Sir C R R (A) College, emphasizing coordination for a successful celebration.
2. It has been resolved to organize a guest lecture by the English Department on "National Grammar Day," aiming to enhance language awareness and proficiency among attendees.
3. The IQAC has committed to facilitating a session by a gynecologist in honor of "International Women's Day" to promote women's health and awareness among the college community.
4. It has been resolved to arrange a flash mob performance by students for International Women's Day, aiming to celebrate and honor the contributions of women in society.
5. The IQAC has decided to participate in a 3k run at the police parade ground to promote fitness and community engagement.
6. It has been resolved to host a blood donation camp in collaboration with the Rotary Club and Red Cross Society, promoting a culture of altruism and contributing to the welfare of society.
7. The IQAC has resolved to proceed with the organization of written tests and interviews as part of the recruitment process to fill the vacancies for teaching staff.
8. It has been resolved to conduct a comprehensive review and assessment of Course Outcomes across departments, aiming to identify areas for improvement and align teaching methodologies for better outcomes.
9. It has been resolved to evaluate Program Outcomes across various programs offered, ensuring alignment with institutional objectives, accrediting standards, and educational benchmarks for continuous enhancement.



Signature of IQAC coordinator



Signature of the Principal

Principal
Sir C.R.Reddy College for Women
ELURU