



SKILL DEVELOPMENT CELL

FUNCTIONS

The committee will help Learner's to develop soft skills options offered by the institutions.

- This Committee will identify skill gaps and formulate calendar of events.
- Helps to promote for effective implementation and self -reliance among students.
- To enhance employability and to help the students to become more competitive.
- It makes the students more "job-ready" by providing them with industry -relevant skills.
- The skill development cell is responsible for creating intellectual growth and provides employment opportunities in various domains.
- It provides training on communication and personality development, technical and general aptitude, memory, self - confidence motivation and group discussion.
- Makes MOU with state organizations, industries, corporate sectors.
- Identify Entrepreneurship for self employment.
- Make a comprehensive plan of action for implementation of decision taken.
- Conduct periodic feedback at the end of each year on the activities of skill development cell.

- Identify companies or industries for placements, invited talks, training programmes on various issues of skill development activities.
- Maintain database of students trained and placed through the cell.
- Process or propose infrastructure items for effective implementation.
- Enhance library resources, for further self study on skill development related topics.
- Identify skill centers in west Godavari and Eluru district and explore the students to learn the skill and product outcome.
- Propose new programme of study having skill development programme as third year degree programme.
- Liason with minority of skill development GOVERNMENT OF INDIA for launching a structured vocational degree programmes.

SIR C.R.REDDY COLLEGE FOR WOMEN, ELURU
SKILL DEVELOPMENT CELL

MEETING NO: 1

Venue: Seminar hall

DATE OF MEETING: 07-11-2018

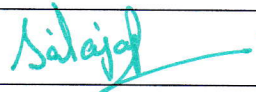

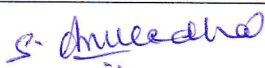
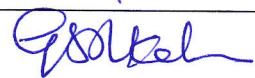
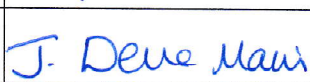
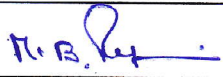
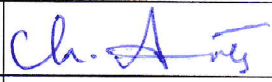
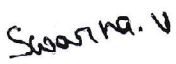
Time: 1.00 P.M

MINUTES OF MEETING

The meeting of skill development cell held on 07-11-2018 in Seminar Hall.

AGENDA:

- To Conduct CRT classes For Final year Students.
- To Provide Training Program for Career Guidance.

S.NO	NAME	POSITION	DESIGNATION	SIGNATURE
1	P.Sailaja	Chair Person	Principal	
2	V.Rambabu	Co-ordinator	Lecturer	
3	S.Anuradha	Member	Lecturer	
4	GSR Kalyani	Member	Lecturer	
5	J.Devamani	Member	Lecturer	
6	M.B.Rajyalaxmi	Member	Lecturer	
7	Ch.Anitha	Member	Lecturer	
8	V.Swarna Kumari	Member	Lecturer	

RESOLUTIONS:

→ As a Regular Practice by taking Permission from the principal it was decided by the committee members to conduct CRT classes For Final year Students from 12-11-18 to 17-11-2018 for 6 days The Timings are also decided that from 9.30 a.m to 4.30 p.m. The CRT Classes Conducted by APSSDC associated with Naandi Foundation and Mahindra Pride Classrooms. The Committee Members decided to divide the 145 Students into 3 Batches.

→ The Committee Members decided to conduct the work shop on career guidance during the month of November.



Signature of the Coordinator

SIR C.R.REDDY COLLEGE FOR WOMEN, ELURU

SKILL DEVELOPMENT CELL

MEETING NO: 2

Venue: Seminar hall

DATE OF MEETING: 13-11-2019



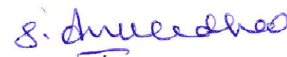

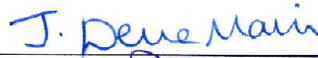

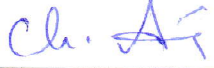

Time: 1.00 P.M

MINUTES OF MEETING

The meeting of skill development cell held on 13-11-2019 in Seminar Hall.

AGENDA:

- To Provide Training Programme for Skill Development.
- To Conduct CRT classes For Final year Students.
- To arrange coaching classes for Bank P O's Exams to Final year Students.

S.NO	NAME	POSITION	DESIGNATION	SIGNATURE
1	P.Sailaja	Chair person	Principal	
2	V.Rambabu	Coordinator	Lecturer	
3	S.Anradha	Member	Lecturer	
4	GSR Kalyani	Member	Lecturer	
5	J.Devamani	Member	Lecturer	
6	M.B.Rajyalaxmi	Member	Lecturer	
7	Ch.Anitha	Member	Lecturer	
8	B.T.Koteswari	Member	Lecturer	

RESOLUTIONS:

- The committee members agreed to conduct training program for skill development.
- As a Regular Practice by taking Permission from the principal it was decided by the committee members to conduct CRT classes For Final year Students from 18-11-19 to 31-12-2019 for 60 days. The Timings are also decided that from 2.30 p.m. to 4.30 p.m. The CRT Classes Conducted by APSSDC. The Committee Members decided to prepare the 80 Students into 1 Bath.
- The Committee Members agreed to give special coaching for Bank P O's Exams during the month of January.



Signature of the Coordinator

SIR C.R.REDDY COLLEGE FOR WOMEN, ELURU

SKILL DEVELOPMENT CELL

MEETING NO: 3

Venue: Seminar hall

DATE OF MEETING: 05-02-2020

Time: 1.00 P.M

MINUTES OF MEETING

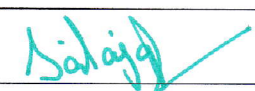
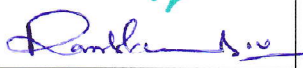
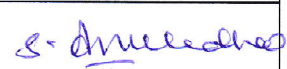

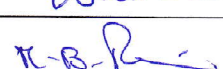
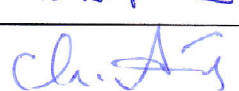
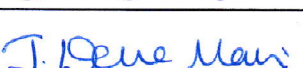
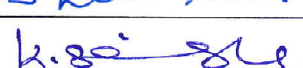
The meeting of skill development cell held on 05-02-2020 in Seminar Hall.

AGENDA:

To Conduct CRT classes For Final year Students.

To Provide Training Programme for Skill Development.

To Prepare final year students for Competitive Exams.

S.NO	NAME	POSITION	DESIGNATION	SIGNATURE
1	P.Sailaja	Chairperson	Principal	
2	V.Rambabu	Coordinator	Lecturer	
3	S.Anuradha	Member	Lecturer	
4	GSR Kalyani	Member	Lecturer	
5	M.B.Rajyalaxmi	Member	Lecturer	
6	Ch.Anitha	Member	Lecturer	
7	J.Devamani	Member	Lecturer	
8	K.Sirisha	Member	Lecturer	

RESOLUTIONS:

→ As a Regular Practice by taking Permission from the principal it was decided by the committee members to conduct CRT classes For Final year Students from 10-02-20 to 15-02-2020 for 6 days. The Timings are also decided that from 9.30 a.m to 4.30 p.m. The CRT Classes Conducted by APSSDC. The Committee Members decided to prepare the 80 Students into 1 Bath.

→ The committee members agreed to conduct training program for skill development.

→ The Committee Members agreed to give special coaching for competitive exams.



Signature of the Coordinator

SIR C.R.REDDY COLLEGE FOR WOMEN, ELURU
SKILL DEVELOPMENT CELL

MEETING NO: 4

Venue: Seminar hall

DATE OF MEETING: 17-02-2021

Time: 1.00 P.M

MINUTES OF MEETING

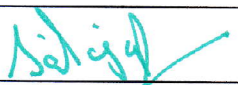

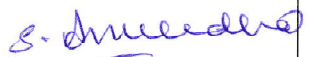
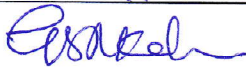

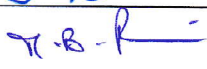


The meeting of skill development cell held on 17-02-2021 in Seminar Hall.

AGENDA:

To Conduct CRT classes For Final year Students.

To Provide Training Programme for Skill Development.

To Conduct work shop on Career Guidance.

S.NO	NAME	POSITION	DESIGNATION	SIGNATURE
1	P.Sailaja	Chairperson	Principal	
2	V.Rambabu	Coordinator	Lecturer	
3	S.Anuradha	Member	Lecturer	
4	GSR Kalyani	Member	Lecturer	
5	J.Devamani	Member	Lecturer	
6	M.B.Rajyalaxmi	Member	Lecturer	
7	Ch.Anitha	Member	Lecturer	
8	Ch.Swapna	Member	Lecturer	

RESOLUTIONS:

→ As a Regular Practice by taking Permission from the principal it was decided by the committee members to conduct CRT classes For Final year Students from 22-02-21 to 27-02-2020 for 6 days. The Timings are also decided that from 9.30 a.m to 4.30 p.m. The CRT Classes Conducted by APSSDC associated with Naandi Foundation and Mahindra Pride Classrooms. The Committee Members decided to divide the 145 Students into 3 Batches.

→ The committee members agreed to conduct training program for skill development.

→ The Committee Members agreed to conduct work shop on Career Guidance during the month of March.



Signature of the Coordinator

SIR C.R.REDDY COLLEGE FOR WOMEN, ELURU

SKILL DEVELOPMENT CELL

MEETING NO: 5

Venue: Seminar hall

DATE OF MEETING: 02-11-2021

Time: 1.00 P.M

MINUTES OF MEETING

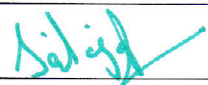

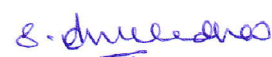
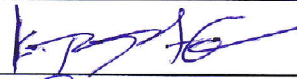


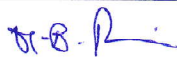
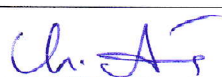
The meeting of skill development cell held on 02-11-2021 in Seminar Hall.

AGENDA:

To Provide Soft Skills Training Programme for Final Year Students.

To Conduct CRT classes For Final year Students.

To Provide Training Programme for Skill Development.

S.NO	NAME	POSITION	DESIGNATION	SIGNATURE
1	P.Sailja	Chairperson	Principal	
2	V.Rambabu	Coordinator	Lecturer	
3	S.Anuradha	Member	Lecturer	
4	K.Mary Ratna Kumari	Member	Lecturer	
5	GSR Kalyani	Member	Lecturer	
6	J.Devamani	Member	Lecturer	
7	M.B.Rajyalaxmi	Member	Lecturer	
8	Ch.Anitha	Member	Lecturer	

RESOLUTIONS:

→ The Committee Members agreed to conduct Soft Skills Training Programme during the month of December.

→ As a Regular Practice by taking Permission from the principal it was decided by the committee members to conduct CRT classes For Final year Students from 08-11-21 to 13-11-2021 for 6 days. The Timings are also decided that from 9.30 a.m to 4.30 p.m. The CRT Classes Conducted by APITA associated with Naandi Foundation and Mahindra Pride Classrooms. The Committee Members decided to divide the 145 Students into 3 Batches.

→ The committee members agreed to conduct training program for skill development



Signature of the Coordinator

SIR C.R.REDDY COLLEGE FOR WOMEN, ELURU
SKILL DEVELOPMENT CELL

MEETING NO: 6

Venue: Seminar hall

DATE OF MEETING: 17-11-2021

Time: 1.00 P.M

MINUTES OF MEETING

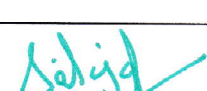
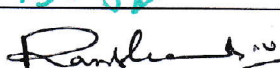
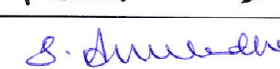
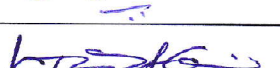
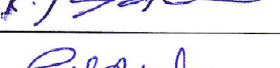

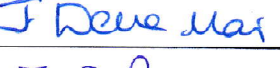
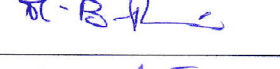
The meeting of skill development cell held on 17-11-2021 in Seminar Hall.

AGENDA:

To Conduct CRT classes For Final year Students.

To Provide Training Programme for Skill Development.

To Conduct an Awareness Programme on Group I,II & IV Exams.

S.NO	NAME	POSITION	DESIGNATION	SIGNATURE
1	P.Sailaja	Chairperson	Principal	
2	V.Rambabu	Coordinator	Lecturer	
3	S.Anuradha	Member	Lecturer	
4	K.MaryRatnaKumari	Member	Lecturer	
5	GSR Kalyani	Member	Lecturer	
6	J.Devamani	Member	Lecturer	
7	M.B.Rajyalaxmi	Member	Lecturer	
8	Ch.Anitha	Member	Lecturer	

RESOLUTIONS:

→ As a Regular Practice by taking Permission from the principal it was decided by the committee members to conduct CRT classes For Final year Students from 22-11-21 to 27-11-2021 for 6 days. The Timings are also decided that from 9.30 a.m to 4.30 p.m. The CRT Classes Conducted by APITA associated with Naandi Foundation and Mahindra Pride Classrooms. The Committee Members decided to divide the 235 Students into 4 Batches.

→ The committee members agreed to conduct training program for skill development.

→ The Committee Members agreed to conduct an Awareness Programme on Group I, II & IV Exams during the month of December.



Signature of the Coordinator

SIR C.R.REDDY COLLEGE FOR WOMEN, ELURU
SKILL DEVELOPMENT CELL

MEETING NO: 7

Venue: Seminar hall

DATE OF MEETING: 16-05-2022

Time: 1.00 P.M

MINUTES OF MEETING





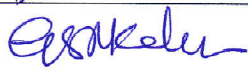


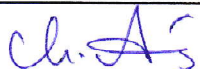
The meeting of skill development cell held on 16-05-2022 in Seminar Hall.

AGENDA:

To Conduct Online Soft Skills Training Programme for II Year Students. Students.

To Introduce various types of online courses for all II Year students.

MOU with Industry and Institution.

S.NO	NAME	POSITION	DESIGNATION	SIGNATURE
1	P.Sailaja	Chairperson	Principal	
2	V.Rambabu	Coordinator	Lecturer	
3	S.Anuradha	Member	Lecturer	
4	K.Mary Ratna Kumari	Member	Lecturer	
5	GSR Kalyani	Member	Lecturer	
6	J.Devamani	Member	Lecturer	
7	M.B.Rajyalaxmi	Member	Lecturer	
8	Ch.Anitha	Member	Lecturer	

RESOLUTIONS:

- The Committee Members agreed to conduct an online Soft skills training programme. And also introduce different types of online courses during the month of June.
- The online Soft Skills programmes are DATABASE FUNDAMENTALS, SOFTWARE DEVELOPMENT FUNDAMENTALS & NETWORKING FUNDAMENTALS.
- Committee members are advised to establish the platform to link with the industry and institutions.



Signature of the Coordinator

SIR C R REDDY COLLEGE FOR WOMEN, ELURU
SKILL DEVELOPMENT CELL

MEETING NO: 8

Venue: Seminar hall

DATE OF MEETING: 22-12-2022

Time: 1.00 P.M

MINUTES OF MEETING

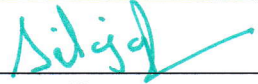
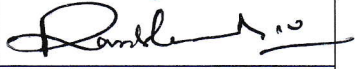


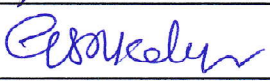

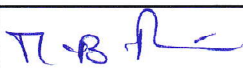
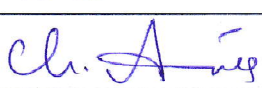
The meeting of skill development cell held on 22-12-2022 in Seminar Hall.

AGENDA:

The Agenda of Meeting is to discuss the capacity building and soft skills training

To Conduct CRT classes For Final year Students.

To Conduct Special Classes for Maths and English to III B.com Students

S.No	NAME	POSITION	DESIGNATION	SIGNATURE
1	P.Sailaja	Chairperson	Principal	
2	V.Rambabu	Coordinator	Lecturer	
3	S.Anuradha	Member	Lecturer	
4	K.Mary Ratna Kumari	Member	Lecturer	
5	GSR Kalyani	Member	Lecturer	
6	J.Devamani	Member	Lecturer	
7	M.B.Rajyalaxmi	Member	Lecturer	
8	Ch.Anitha	Member	Lecturer	

RESOLUTIONS :

→ Committee members agreed to provide soft skills training program.

→ As a Regular Practice by taking Permission from the principal it was decided by the committee members to conduct CRT classes For Final year Students, from 26-12-22 to 31-12-2023 for (6) days. The Timings are also decided that from 9.30 a.m to 4.30 p.m. The CRT Classes Conducted by APSSDC associated with Naandi Foundation and Mahindra Pride Classrooms. The Committee Members decided to divide the 234 Students into 4 Batches.

→ The committee members agreed to Provide Special Classes for III B.Com Students by our college Math's and English Staff. Which is helpful for Competitive exams.



Signature of the Coordinator

SIR C.R.REDDY COLLEGE FOR WOMEN, ELURU
SKILL DEVELOPMENT CELL

MEETING NO : 9

Venue: Seminar hall

DATE OF MEETING : 28-12-2022

Time: 1.00 P.M

MINUTES OF MEETING

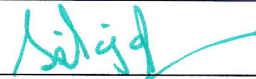

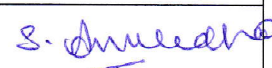
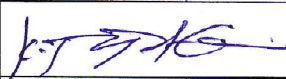


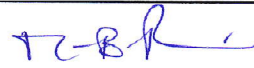

The meeting of skill development cell held on 28-12-2022 in Seminar Hall.

AGENDA:

The Agenda of Meeting is to discuss the capacity building and soft skills training

To Conduct CRT classes For Final year Students.

To Conduct Special Classes of Current affairs to III B.Sc Students.

S.NO	NAME	POSITION	DESIGNATION	SIGNATURE
1	P.Sailaja	Chairperson	Principal	
2	V.Rambabu	Coordinator	Lecturer	
3	S.Anuradha	Member	Lecturer	
4	K.Mary Ratna Kumari	Member	Lecturer	
5	GSR Kalyani	Member	Lecturer	
6	J.Devamani	Member	Lecturer	
7	M.B.Rajyalaxmi	Member	Lecturer	
8	Ch.Anitha	Member	Lecturer	

RESOLUTIONS :

→ Committee members agreed to provide soft skills training program.

→ As a Regular Practice by taking Permission from the principal it was decided by the committee members to conduct CRT classes For Final year Students, from 02-01-23 to 07-01-2023 for (6) days. The Timings are also decided that from 9.30 a.m to 4.30 p.m. The CRT Classes Conducted by APSSDC associated with Naandi Foundation and Mahindra Pride Classrooms. The Committee Members decided to divide the 340 Students into 6 Batches.

→ The Committee Members agreed to provide Special Classes for III B.Sc Students by our college Commerce Faculty.



Signature of the Coordinator