



# **SIR C R REDDY COLLEGE FOR WOMEN**

**(Affiliated to Adikavi Nannaya University, Rajamahendravaram)  
Vatluru(post), Pedapadu Mandal, W.G. Dist (AP)**

## ***The Empowered Women is Powerful Beyond Measure And Beautiful Beyond Description***

Women Empowerment Cell is active in the institution which works for the welfare of the students and faculty towards preparing them into competent professionals to take up greater challenges in the academic sphere.

The Cell stands for facilitating Women Empowerment through guest lectures, Seminars, Awareness programs and other Welfare activities.

It also provides a platform for women to share their experiences and views regarding their status in society.

### **Vision:**

- Empower women to realize their potential and compete for equal opportunities in building a successful home and career.
- To possess the tools that provide a better life for themselves and their families and they have the hope, opportunity and ability to control their lives and features.
- To acquire the world free of thoughts where women's rights are respected, imposing that women are strong, effective and well-resourced to allocate the achievement and to be free from Gender biased society.

## **Mission:**

- To provide a platform for girls and women to share their experiences and views regarding their status in society and to suggest ways to improve and empower themselves.
- To uplift the girls socially and intellectually the cell conducts various Awareness programs on health, entrepreneurship, legal Rights, etc., in order to equip them with the right knowledge for a life of equality, empowerment, personal enhancement and professional success.
- To empower them in raising voice against Gender discrimination/ Injustice/ Violence.

## **WOMEN:- THE CREATOR NOT THE DESCRIMINATOR**

## **WOMEN EMPOWERMENT COMMITTEE:**

### **Functions:**

The committee's role will include the following-

1. To play a pivotal role by making efforts towards sensitization of the staff on gender issues by conducting periodic programs and in-house workshops/ gatherings.
2. To take cognizance of complaints about Harassment, conduct proper enquiries, provide assistance and redressed to the victims, recommend penalties and action against harasser, if required.
3. In case of any Sexual harassment complaint, to facilitate the complainant for filing a case to the Indian penal code (IPC), if required.
4. Ensure safety and equality at all levels at the workplace.
5. To recommend arrangements for appropriate emotional, psychological and physical support (in form of counseling and other assistance), if desired by the victim.
  - Committee holds the right to appoint a 'Fact finding committee if there is any complaint/issue received from any branch offices located elsewhere.
  - Fact finding committee' should consist of 2 members from different departments to collect the facts about the issue reported.

- Fact finding committee members are expected to hold all the information confidential during and after the case enquiry, otherwise Gender Committee can take action on them for any leakage of information about the case.
6. Conducts various women empowerment programmes for girl students of the college
  7. Conducts competitions (Literal & co curricular & cultural on various occasions.
  8. Prepare financials if required for Awards, incentives, activities etc.
  9. Arrange for exhibition on various aspects of women's role in developing the country.
  10. Make a list of invited talks to sensitize the students on various issues related to women empowerments, issues, etc.

**TENURE:**

The tenure of the members shall be two years. If any vacancy occurs in the office of such members, the vacancy shall be filled within 3 months and the member so appointed shall hold office for the residual term for which the earlier member would have held the office, if the vacancy had not occurred.

**FREQUENCY OF MEETING:**

The committee shall meet at least two times a semester

**QUORUM:**

One-third members shall constitute the quorum. If the meeting is adjourned because of quorum, no quorum shall be required for such meeting after 15 minutes.

## MEETING - 1

Women empowerment is the most crucial point to be noted so, for overall development of the society so we made an agenda to start “WOMEN EMPOWERMENT CELL”. It is all about equipping and allowing our students to make life determining decisions through different problems in society.

In the presence of our principal madam Smt P.SAILAJA , who will act as chairperson of the cell, we discussed to form women empowerment cell, Smt G.SARALA, lecturer in computer science department is nominated as the coordinator of the cell and the other proposed members are

k. Sirisha

B.Durga Prasanna

Ch. Padmini kanaka Durga

D. Tejaswini

K.Sujatha

J.Deva Mani

K. Venkata Anusha



Principal  
Sir C.R.R. College for Women  
ELURU

Signature of the Principal  
(Chairperson)

S. No	Names	Designation	Signatures
1	G.Sarala	Coordinator	G. Sarala
2	k. Sirisha	Member	k. sirisha
3	B.DurgaPrasanna	Member	B. Durgaprasanna
4	Ch.Padmini Kanaka Durga	Member	Ch Padmini
5	D. Tejaswini	Member	D. Tej -
6	K.Sujatha	Member	K. Sujatha
7	J.DevaMani	Member	J. Deva Mani
8	B. Venkata Anusha	Member	B. Anusha
9	B.Gnaneswari	Stu. Member	B. Gnaneswari
10	K.Sai Latha	Stu.Member	K. Sai Latha

**RESOLUTION:**

We formed “WOMEN EMPOWERMENT CELL” on 13/08/2018

1. The main motive is to empower our students and make them potential
2. Another motive is to make them aware of those issues and challenges they would face in the academic activities.
3. Motivate them to participate in co-curricular and extracurricular activities. The members of the cell are follows

**NAMES:**

- |                             |             |
|-----------------------------|-------------|
| 1. G. Sarala                | coordinator |
| 2. k. Sirisha               | member      |
| 3. B.Durga Prasanna         | member      |
| 4. Ch. Padmini kanaka Durga | member      |
| 5. D. Tejaswini             | member      |
| 6. A. Kalyani               | member      |
| 7. M. Usha Naga Sai Lakshmi | member      |
| 8. K. Venkata Anusha        | member      |
| 9. B.Gnaneswari             | Stu.Member  |
| 10.K.Sai Latha              | Stu.Member  |



G. SARALA  
(CO-ORDINATOR)

**MEETING - 2**  
**WEC-STAFF MEETING**

A meeting of the women empowerment cell was held on 15/09/2018 at 3:00 pm at NACC Room with all members of women cell.

Agenda:

1. To discuss regarding successful completion of the program with proper arrangements.
2. Discussion regarding overall expenditures.
3. Discussion made for Selection of guests
4. Discussion regarding work allotment among the staff members.

  
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4	Ch.Padmini Kanaka Durga	Member	Ch Padmini
5	D. Tejaswini	Member	D. Tej -
6	K.Sujatha	Member	K. Sujatha
7	J.DevaMani	Member	J. Deva Mani
8	B. Venkata Anusha	Member	B. Anusha
9	B.Gnaneswari	Stu. Member	B. Gnaneswari
10	K.Sai Latha	Stu.Member	K. Sai Latha

**RESOLUTION:**

- It is resolved that a program will be conducted on “safety measures for girls” on 17/09/2018 at seminar Hall.
- We decided to invite Smt P.Sailaja Principal Degree College as a Chief Guest.
- Members are requested to do needful by conducting the event in grand manner.
- All the necessary arrangements will be made by

G. Sarala

K. Sirisha

The meeting was concluded with vote of thanks by the convener.



G. SARALA  
(CO-ORDINATOR)

## MEETING - 3

### WEC-STAFF MEETING

A meeting of the women empowerment cell was held on 3/12/2018 at 3:00 pm at NACC Room with all members of women cell.

Agenda:

1. To discuss the empowering of students on fabric designing course to be conducted by the WEC in the College .
2. To discuss regarding successful completion of the program with proper arrangements.
3. Discussion regarding overall expenditures.
4. Discussion made for Selection of judges.
5. Discussion regarding work allotment among the staff members.



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4	Ch.Padmini Kanaka Durga	Member	Ch Padmini
5	D. Tejaswini	Member	D. Tej -
6	K.Sujatha	Member	K. Sujatha
7	J.DevaMani	Member	J. Deva Mani
8	B. Venkata Anusha	Member	B. Anusha
9	B.Gnaneswari	Stu. Member	B. Gnaneswari
10	K.Sai Latha	Stu. Member	K. Sai Latha

**RESOLUTION:**

- It is resolved to conduct fabric designing course for 3 days at seminar Hall.
- Dates for the program to be held are i.e.; 04/12/2018 to 06/12/2018
- We decided to invite U.Srinvas Rao fabric designer as a resource person.
- We had taken the permission from the management to conduct program.
- Members are requested to do needful by conducting the event in grand manner.
- All the necessary arrangements will be made by

G. Sarala

K. Sirisha

The meeting was concluded with vote of thanks by the convener.



G. SARALA  
(CO-ORDINATOR)

**MEETING - 4**  
**WEC-STAFF MEETING**

A meeting of the women empowerment cell was held on 06/03/2019 at 3:00 pm at NACC Room with all members of women cell.

Agenda:

1. To discuss the arrangements to be made for the awareness program on “International women's day”. i.e.; on 08/03/2019
2. Discussion regarding overall expenditures.
3. Discussion made for Selection of guests.
4. To discuss regarding successful completion of the program with proper arrangements.
5. Discussion regarding work allotment among the staff members.

  
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5	D. Tejaswini	Member	D. Tej -
6	K.Sujatha	Member	K. Sujatha
7	J.DevaMani	Member	J. Deva Mani
8	B. Venkata Anusha	Member	B. Anusha
9	B.Gnaneswari	Stu. Member	B. Gnaneswari
10	K.Sai Latha	Stu.Member	K. Sai Latha

**RESOLUTION:**

- It is resolved that a program will be conducted on “International women's day”.  
i.e., 08/03/2019 at Seminar Hall about importance of  
“WOMEN’S EDUCATION IN SOCIETY”.
- We decided to invite Smt V.Rajyalakshmi Principal Junior College as a Chief  
Guest.
- Members are requested to do needful by conducting the event in grand manner.
- All the necessary arrangements will be made by

G. Sarala

K. Sirisha

The meeting was concluded with vote of thanks by the convener.



G. SARALA  
(CO-ORDINATOR)

## MEETING - 5

### WEC-STAFF MEETING

A meeting of the women empowerment cell was held on 07/11/2019 at 3:00 pm at NACC Room with all members of Women Cell.

Agenda:

1. To discuss the arrangements to be made for the awareness program on “Legal Awareness Program”. i.e., on 09/11/2019
2. Discussion made for inviting a guest.
3. To discuss regarding successful completion of the program with proper arrangements.
4. Discussion regarding overall expenditures.
5. Discussion regarding work allotment among the staff members.



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4	Ch.Padmini Kanaka Durga	Member	Ch. Padmini
5	D. Tejaswini	Member	D. Tejaswini
6	K.Sujatha	Member	K. Sujatha
7	J.DevaMani	Member	J. Deva Mani
8	B. Venkata Anusha	Member	B. Anusha
9	B.Gnaneswari	Stu. Member	B. Gnaneswari
10	K.Sai Latha	Stu.Member	K. Sai Latha

**RESOLUTION:**

- It is resolved that a program will be conducted on “Legal Awareness Program” i.e., 09/11/2019 at Quadrangular open stage.
- We decided to invite Smt K.Sailaja, Sr.Civil Judge as a Chief Guest.
- We had requested the management to invite Smt K.Sailaja madam through proper channel.
- Members are requested to do needful by conducting the event in grand manner.
- All the necessary arrangements will be made by

G. Sarala

K. Sirisha

The meeting was concluded with vote of thanks by the convener



G. SARALA  
(CO-ORDINATOR)

## MEETING - 6

### WEC-STAFF MEETING

A meeting of the women empowerment cell was held on 03/12/2019 at 3:00 pm at NACC Room with all members of women cell.

Agenda:

1. To discuss the arrangements to be made for the awareness program on “Justice For Disha”. i.e., on 05/12/2019.
2. Discussion made for invite a guests
3. To discuss regarding successful completion of the program with proper arrangements.
4. Discussion regarding work allotment among the staff members.
5. Discussion regarding overall expenditures.



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2	k. Sirisha	Member	k. sirisha
3	B.DurgaPrasanna	Member	B. Durgaprasanna
4	Ch.Padmini Kanaka Durga	Member	Ch Padmin.
5	D. Tejaswini	Member	D. Tej -
6	K.Sujatha	Member	K. Sujatha
7	J.DevaMani	Member	J. Deva Mani
8	B. Venkata Anusha	Member	B. Anusha
9	B.Gnaneswari	Stu. Member	B. Gnaneswari
10	K.Sai Latha	Stu. Member	K. Sai Latha

**RESOLUTION:**

- It is resolved that a program will be conducted on “justice for Disha” i.e., 05/12/2019 at Quadrangular open stage.
- We decided to invite Smt D. Ganga Bhavani, S.I Mahila Police Station as a Chief Guest.
- We had decided to conduct candle light rally to show solidarity for Disha.
- Members are requested to do needful by conducting the event in grand manner.
- All the necessary arrangements will be made by

G. Sarala

K. Sirisha

The meeting was concluded with vote of thanks by the convener.



G. SARALA  
(CO-ORDINATOR)

## MEETING - 7

### WEC-STAFF MEETING

A meeting of the women empowerment cell was held on 14/12/2019 at 3:00 p.m. at NACC Room with all members of women cell.

Agenda:

1. To discuss the arrangements to be made for the awareness programme on “Safeguards provided for Women under the Constitution”.
2. Discussion made for invite a guests
3. To discuss regarding successful completion of the program with proper arrangements.
4. Discussion regarding work allotment among the staff members.
5. Discussion regarding overall expenditures.



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3	B.DurgaPrasanna	Member	B. Durgaprasanna
4	Ch.Padmini Kanaka Durga	Member	Ch Padmini
5	D. Tejaswini	Member	D. Tej -
6	K.Sujatha	Member	K. sujatha
7	J.DevaMani	Member	J. Deva Mani
8	B. Venkata Anusha	Member	B. Anusha
9	B.Gnaneswari	Stu. Member	B. Gnaneswari
10	K.Sai Latha	Stu.Member	K. Sai Latha

**RESOLUTION:**

- It is resolved that a program will be conducted on “Safeguards provided for Women under the Constitution” on 16/12/2019 at Quadrangular open stage.
- We decided to invite Smt Rajyalakshmi madam, Women Commission Member (A.P state) as the as a Chief Guest.
- We had requested the management to invite Rajyalakshmi madam through a proper channel.
- Members are requested to do needful by conducting the event in grand manner.
- All the necessary arrangements will be made by

G. Sarala

K. Sirisha

The meeting was concluded with vote of thanks by the convener.



G. SARALA  
(CO-ORDINATOR)

## MEETING - 8

### WEC-STAFF MEETING

A meeting of the women empowerment cell was held on 06/03/2020 at 3:00 p.m. at NACC Room with all members of women cell.

Agenda:

1. To discuss the arrangements to be made for the awareness program on “International Women's Day” on 11/03/2020 instead of 08/03/2020 due to Sunday.
2. Discussion made for invite a guests
3. To discuss regarding successful completion of the program with proper arrangements.
4. Discussion regarding work allotment among the staff members.
5. Discussion regarding overall expenditures.



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3	B.DurgaPrasanna	Member	B. Durgaprasanna
4	Ch.Padmini Kanaka Durga	Member	Ch Padmini
5	D. Tejaswini	Member	D. Tej -
6	K.Sujatha	Member	K. sujatha
7	J.DevaMani	Member	J. Deva Mani
8	B. Venkata Anusha	Member	B. Anusha
9	B.Gnaneswari	Stu. Member	B. Gnaneswari
10	K.Sai Latha	Stu.Member	K. Sai Latha

**RESOLUTION:**

- It is resolved that a seminar will be conducted on “International Women's Day” on 11/03/2020 instead of 08/03/2020 due to Sunday at Seminar Hall along with telugu department.
- We decided to invite P. Satyavathi, who received Kendra Sahitya academy award as a Chief Guest.
- We had requested the management to conduct program on 11/03/2020 instead of 08/03/2020 due to Sunday.
- We invite P.Satyavathi madam through proper channel.
- Members are requested to do needful by conducting the event in grand manner.
- All the necessary arrangements will be made by

G. Sarala

K. Sirisha

The meeting was concluded with vote of thanks by the convener.



G. SARALA  
(CO-ORDINATOR)

## MEETING - 9

### WEC-STAFF MEETING

A meeting of the women empowerment cell was held on 23/01/2021 at 3:00 p.m. at NACC Room with all members of women cell.

Agenda:

1. To discuss the arrangements to be made for the awareness program on “awareness of women empowerment” on National Girl Child Day, i.e.; 25/01/2021 instead of 24/01/2021 due to Sunday.
2. Discussion made for invite a guests
3. To discuss regarding successful completion of the program with proper arrangements.
4. Discussion regarding work allotment among the staff members.
5. Discussion regarding overall expenditures.



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4	Ch.Padmini Kanaka Durga	Member	Ch Padmini
5	D. Tejaswini	Member	D. Tej -
6	K.Sujatha	Member	K. Sujatha
7	J.DevaMani	Member	J. Deva Mani
8	B. Venkata Anusha	Member	B. Anusha
9	B.Gnaneswari	Stu. Member	B. Gnaneswari
10	K.Sai Latha	Stu.Member	K. Sai Latha

**RESOLUTION:**

- It is resolved that a program will be conducted on the occasion of “National Girl Child Day” on 25/01/2021 instead of 24/01/2021 due to Sunday at Seminar Hall.
- We decided to invite B Madhurima President of “Inner Wheel Club of Eluru” as a chief guest.
- We had requested the management to conduct program on 25/01/2021 instead of 24/01/2021 due to Sunday
- We invite B Madhurima President of “Inner Wheel Club of Eluru” through proper channel.
- Members are requested to do needful by conducting the event in grand manner.
- All the necessary arrangements will be made by

G. Sarala

K. Sirisha

The meeting was concluded with vote of thanks by the convener



G. SARALA  
(CO-ORDINATOR)

## MEETING - 10

### WEC-STAFF MEETING

A meeting of the women empowerment cell was held on 07/03/2021 at 3:00 p.m. at NACC Room with all members of women cell.

Agenda:

1. To discuss the arrangements to be made for the awareness program on “International women's day”.
2. Discussion made for invite a guests
3. To discuss regarding successful completion of the program with proper arrangements.
4. Discussion regarding work allotment among the staff members.
5. Discussion regarding overall expenditures.



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5	D. Tejaswini	Member	D. Tejaswini
6	K.Sujatha	Member	K. Sujatha
7	J.DevaMani	Member	J. Deva Mani
8	B. VenkataAnusha	Member	B. Anusha
9	V.HimaBindu	Stu. Member	V. Hirma Bindu.
10	P.Sowmya Sri	Stu.Member	P. Sowmyasee

**RESOLUTION:**

- It is resolved that a program on “Legal Awareness Program On Observance Of Women’s Day” will be conducted on “International Women's Day” i.e.; 08/3/2021 at Seminar Hall.
- We decided to invite Sri. D. Bala Krishnaiah secretary /senior civil Judge, Eluru as a Chief Guest.
- We had requested the management to invite Sri. D. Bala Krishnaiah secretary /senior civil Judge, Eluru through proper channel.
- Members are requested to do needful by conducting the event in grand manner.
- All the necessary arrangements will be made by

G. Sarala

K. Sirisha

The meeting was concluded with vote of thanks by the convener



G. SARALA  
(CO-ORDINATOR)

**MEETING – 11**  
**WEC-STAFF MEETING**

A meeting of the women empowerment cell was held on 05/03/2022 at 3:00 p.m. at NACC Room with all members of women cell.

Agenda:

1. To discuss the arrangements to be made for the conduction of WEC event at Skill Development Center in Jalipudi Village.
2. Discussion made for invite a Resource Person
3. To discuss regarding successful completion of the program with proper arrangements.
4. Discussion regarding work allotment among the staff members.
5. Discussion regarding overall expenditures.

  
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5	D. Tejaswini	Member	D. Tejaswini
6	K.Sujatha	Member	K. Sujatha
7	J.DevaMani	Member	J. Deva Mani
8	B. VenkataAnusha	Member	B. Anusha
9	V.HimaBindu	Stu. Member	V. Hirma Bindu.
10	P.Sowmya Sri	Stu.Member	P. Sowmya Sri

**RESOLUTION:**

- It is resolved that a program “Pot Painting” for rural women will be conducted at Skill Development Center in Jalipudu Village on 07/03/2022.
- We decided to get permission from the management to conduct “Pot Painting” program through WEC.
- We decided to invite Smt.V.Lalitha as a resource person.
- We decided to conduct “Pot Painting” program for 10 days so that maximum women will be covered.
- Members are requested to do needful by conducting the event in grand manner.
- All the necessary arrangements will be made by

G. Sarala

K. Sirisha

The meeting was concluded with vote of thanks by the convener



G. SARALA  
(CO-ORDINATOR)

**MEETING - 12**  
**WEC-STAFF MEETING**

A meeting of the women empowerment cell was held on 07/03/2022 at 3:00 p.m. at NACC Room with all members of women cell.

Agenda:

1. To discuss the arrangements to be made for the awareness program on “International women's day”.
2. Discussion made for invite a guests
3. To discuss regarding successful completion of the program with proper arrangements.
4. Discussion regarding work allotment among the staff members.
5. Discussion regarding overall expenditures.

  
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5	D. Tejaswini	Member	D. Tejaswini
6	K.Sujatha	Member	K. Sujatha
7	J.DevaMani	Member	J. Deva Mani
8	B. VenkataAnusha	Member	B. Anusha
9	V.HimaBindu	Stu. Member	V. Hima Bindu.
10	P.Sowmya Sri	Stu.Member	P. Sowmya Sri

**RESOLUTION:**

- It is resolved that a program on “Women Related Health Issues On Observance Of Women’s Day” will be conducted on “International Women's Day” i.e.; 08/3/2022 at Seminar Hall.
- We decided to invite Sri. Dr. Roshini Gondapaneni, M.S OBGY, M.CH Reproductive Medicine and Surgery, FMAS as a Chief Guest.
- We had requested the management to invite Sri. Dr. Roshini Gondapaneni through proper channel.
- Members are requested to do needful by conducting the event in grand manner.
- All the necessary arrangements will be made by

G. Sarala

K. Sirisha

The meeting was concluded with vote of thanks by the convener



G. SARALA  
(CO-ORDINATOR)

## MEETING – 13

### WEC-STAFF MEETING

A meeting of the women empowerment cell was held on 23/01/2023 at 3:00 p.m. at NACC Room with all members of women cell.

Agenda:

6. To discuss the arrangements to be made for the awareness program on “National Girl Child Day”.
7. Discussion made for invite a guests
8. To discuss regarding successful completion of the program with proper arrangements.
9. Discussion regarding work allotment among the staff members.
10. Discussion regarding overall expenditures.



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4	Ch.Padmini Kanaka Durga	Member	Ch Padmini
5	D. Tejaswini	Member	D. Tejaswini
6	K.Sujatha	Member	K. Sujatha
7	J.DevaMani	Member	J. Deva Mani
8	B. VenkataAnusha	Member	B. Anusha
9	V.HimaBindu	Stu. Member	V. Hirma Bindu.
10	P.Sowmya Sri	Stu.Member	P. Sowmyasee

**RESOLUTION:**

- It is resolved that a program “BETI BACHAO BATI PADHAO” will be conducted on the occasion of “National Girl Child Day” on 24/01/2023 at Seminar Hall.
- We decided to invite Sri. Dr. Navya kala M.B.B.S and C.Aruna Kumari Ex-Principal of Sir C.R.Reddy College For Women ,Eluru as a Chief Guest.
- We had requested the management to invite Guests through proper channel.
- Members are requested to do needful by conducting the event in grand manner.
- All the necessary arrangements will be made by

G. Sarala

K. Sirisha

The meeting was concluded with vote of thanks by the convener



G. SARALA  
(CO-ORDINATOR)

**MEETING - 14**  
**WEC-STAFF MEETING**

A meeting of the women empowerment cell was held on 01/03/2023 at 3:00 p.m. at NACC Room with all members of women cell.

Agenda:

1. To discuss the arrangements to be made for the conduction of WEC event at Skill Development Center in Jalipudi Village.
2. Discussion made for invite a Resource Person
3. To discuss regarding successful completion of the program with proper arrangements.
4. Discussion regarding work allotment among the staff members.
5. Discussion regarding overall expenditures.

  
Principal  
St. C.R.R. College for Women  
ELURU

Signature of the Principal  
(Chairperson)

S. No	Names	Designation	Signatures
1	G.Sarala	Coordinator	G. Sarala
2	k. Sirisha	Member	k. Sirisha
3	B.DurgaPrasanna	Member	B. Durga prasanna
4	Ch.Padmini Kanaka Durga	Member	Ch Padmini
5	D. Tejaswini	Member	D. Tejaswini
6	K.Sujatha	Member	K. Sujatha
7	J.DevaMani	Member	J. Deva Mani
8	B. VenkataAnusha	Member	B. Anusha
9	V.HimaBindu	Stu. Member	V. Hima Bindu.
10	P.Sowmya Sri	Stu.Member	P. Sowmyasee

**RESOLUTION:**

- It is resolved that a course on “MICROSOFT OFFICE” for rural government school students will be conducted at Skill Development Center in Jalipudu Village on 02/03/2023.
- We decided to get permission from the management to conduct a course on “MICROSOFT OFFICE” program through WEC.
- We decided to invite Sk.Basha as a resource person.
- We decided to conduct “MICROSOFT OFFICE” course for 30 days so that maximum students will learn confidently.
- Members are requested to do needful by conducting the event in grand manner.
- All the necessary arrangements will be made by

G. Sarala

K. Sirisha

The meeting was concluded with vote of thanks by the convener



G. SARALA  
(CO-ORDINATOR)

## MEETING - 15

### WEC-STAFF MEETING

A meeting of the women empowerment cell was held on 06/03/2023 at 3:00 p.m. at NACC Room with all members of women cell.

Agenda:

1. To discuss the arrangements to be made for the awareness program on “International Women’s Day”.
2. Discussion made for invite a guests
3. To discuss regarding successful completion of the program with proper arrangements.
4. Discussion regarding work allotment among the staff members.
5. Discussion regarding overall expenditures.



Principal  
Sir C.R.R. College for Women  
ELURU

Signature of the Principal  
(Chairperson)

S. No	Names	Designation	Signatures
1	G.Sarala	Coordinator	G. Sarala
2	k. Sirisha	Member	k. Sirisha
3	B.DurgaPrasanna	Member	B. Durga Prasanna
4	Ch.Padmini Kanaka Durga	Member	Ch Padmini
5	D. Tejaswini	Member	D. Tejaswini
6	K.Sujatha	Member	K. Sujatha
7	J.DevaMani	Member	J. Deva Mani
8	B. VenkataAnusha	Member	B. Anusha
9	V.HimaBindu	Stu. Member	V. Hirma Bindu.
10	P.Sowmya Sri	Stu.Member	P. Sowmyasee

**RESOLUTION:**

- It is resolved that a program “Raise Awareness About The Status & Digital Of Women Among The Students” will be conducted on the occasion of “International Women’s Day” i.e.; 09/03/2023 instead of 08/03/2023 due to Sunday at Seminar Hall.
- We decided to invite Dr. Velamati Manohari Founder and Managing Trustee Gram Deep,Eluru as a Chief Guest.
- We had requested the management to conduct program on 09/03/2023 instead of 08/03/2023 due to Sunday
- We invite Dr. Velamati Manohari Founder and Managing Trustee Gram Deep ,Eluru through proper channel.
- We had requested the management to invite Guests through proper channel.
- Members are requested to do needful by conducting the event in grand manner.
- All the necessary arrangements will be made by
- G. Sarala
- K. Sirisha

The meeting was concluded with vote of thanks by the convener



G. SARALA  
(CO-ORDINATOR)